

DUTY STATEMENT

Class Title: Research Scientist II	Position Number: 809-493-5570-002
Unit: (Empty)	
Section: Epidemiologic Studies	
Branch: HIV/AIDS Epidemiology Branch	
Division: Office of AIDS	

This position requires the incumbent maintain consistent and regular attendance; communicate effectively (orally and in writing if both appropriate) in dealing with the public and/or other employees; develop and maintain knowledge and skill related to specific tasks, methodologies, materials, tools and equipment; complete assignments in a timely and efficient manner; and, adhere to departmental policies and procedures regarding attendance, leave, and conduct.

Job Summary: The Research Scientist II (RS II) provides the lead for the evaluation of the non-name code HIV reporting system in California. The evaluation of the non-name code reporting system has national significance and is critical to the public health. The RS II provides leadership to the ongoing development of HIV reporting, the evaluation team, and the statewide HIV Surveillance Workgroup, and consults with local, state, and national public health, university, and research personnel to advance the knowledge of HIV and AIDS surveillance activities. This position requires a high degree of independent research design skills and the application of novel research methodologies and techniques. The incumbent acts as a resource to management and staff for complex, advanced research and statistical methods.

Supervision Received: General direction and supervision from the Research Scientist Supervisor II, Chief of the Epidemiologic Studies Section.

Supervision Exercised: None

Description of Duties: The RS II leads in the development, modification, and evaluation of the non-name code HIV reporting system in California.

Percent of Time	Essential Functions
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45%	Independently and in consultation with Office of AIDS (OA) staff, other DHS staff, local health departments, and other interested parties, provides leadership to the HIV Reporting Evaluation Team in the evaluation of the non-name code HIV reporting system. Using the HIV reporting data from laboratories, providers, and the HIV/AIDS database, the RS II develops strategies to assess and evaluate the current status of HIV reporting; works closely with section and other scientific staff within the Office of AIDS, from local health jurisdictions, universities, and other organizations to produce reports on the effectiveness of non-name code HIV reporting system in California; coordinates all evaluation activities with OA staff and staff from local health departments, universities, other state health departments, other state agencies, and the Centers for Disease Control and Prevention; executes complex and difficult statistical analyses using SAS computer programs and other statistical software, including logistic regression analyses and similar multivariate techniques; evaluates current literature on HIV epidemiology and surveillance to assess design adequacy, sources of bias, appropriateness of interpretations, and applicability of conclusions; writes scientific publications on the results of non-name code HIV reporting activities in California; and presents research results to appropriate individuals and groups at meetings and conferences.
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- 30% Directs and coordinates the ongoing analyses of data received from the non-name code HIV reporting system; oversees the preparation of reports related to the effectiveness of the non-name code HIV reporting system; reviews HIV/AIDS-related research activities and maintains a current knowledge of HIV/AIDS-related research and surveillance issues; and oversees and coordinates extramural (i.e., involving non-DHS researchers) and intramural (i.e., involving DHS staff) HIV/AIDS-related surveillance activities.
- 10% Provides expert consultation on HIV/AIDS surveillance procedures and analyses as needed to complete tasks; acts in a lead capacity from time to time for specific project work groups; consults with experts in HIV epidemiology and surveillance to identify current issues and methods; and reviews and responds to controlled correspondence and requests for HIV/AIDS-related research, legislative, and policy analyses.
- 10% Provides technical consultation to research and administrative entities within the OA, the Department, and other state agencies on their HIV/AIDS epidemiology and surveillance programs; provides technical advice to local programs on HIV/AIDS surveillance activities; and represents OA in meetings with advocacy groups and provider organizations in preparation for the implementation of the unique identifier HIV reporting system and with intra-departmental and external forums concerned with HIV/AIDS related research issues.

Percent of Time Marginal Functions

05% Other duties as required.

Some travel required.

Employee's signature	Date	Supervisor's signature	Date
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